

RENTAL TERMS AND PRICES FOR RED CROSS CONFERENCE CENTER

Valid from 01.08.2025

1. All tenants will have one contact person, who will have contact responsibilities before, during and after an event. The contact person is also responsible for ensuring that payment is made and the submission of invoice information including address and any notes / resource number at least two days before the event takes place. Events is billed with payment within 30 days. Red Cross Conference retains the right to demand prepayment from organizations or individuals wishing to rent. This can be done either by paying an invoice in advance and no later than 3 days before the event or stop by the business center during regular hours 08.00 to 16.00 at least 2 days before the event and pay by credit card.
2. The lessee shall use the entrance to the convention center through the gate. It is not allowed to use other premises than leased. It is not allowed to park in the courtyard.
3. Valuables should not be kept in the wardrobe. Red Cross Conference has no liability for loss of clothing or other equipment that is left behind.
4. All our conference rooms have wireless networks, LED screen or projector with HDMI. All rooms is equipped with camera for use of Teams or Zoom.
5. The convention center shall approve in advance suspension of exhibition material and posters.
6. When damage to crockery and / or other equipment, as well as matters involving additional cleaning, the tenant will automatically be billed.
7. Force Majeure - events outside Red Cross control - such as pandemics, strikes, lockouts, fire, etc., making it impossible to fulfill the obligations in the agreement - giving the right to terminate the agreement without liability.
8. For event cancellations, the following applies: All meeting rooms, except Henry Dunant: Less than 30 days before the event date, the tenant will be billed 50% of the rental price. When renting Henry Dunant: Less than 45 days before the event date, the tenant is billed 50% of the rental price. In case of cancellations less than 2 weeks before the event takes place, the tenant will be billed 100% of the rental price. In certain cases, separate agreements can be made. Cancellations must be in writing by e-mail to: konferansetjenesten@redcross.no.
9. Hiring rooms includes assistance / training in the use of technical equipment. We rigg the room as desired before the conference. Cleaning the premises are included in the rent.
10. All serving of food and drinks should be ordered from the convention center. This service should be ordered at the same time as the room, or with a minimum of one week before. If you want to bring food or order catering from other catering venues is billed with 55,- per person. Coffee and tea are included in the rent.
11. The serving of alcoholic beverages in closed event is allowed but must be agreed upon with convention center in advance and not be a nuisance to other tenants. If it is to be sold alcohol, you must obtain an unlicensed from [Næringsetaten](#). A copy of the license shall be sent to the Red Cross Conference in advance of the event. Alcohol use at your own risk, but must follow Norwegian law. By violating the requirement for licensed event will be canceled. Special rules for security will apply.
12. The tenant must ensure that the sound level at the event does not exceed the recommended limit for sound level. Highest limit for sound level that is accepted without risk of hearing damage these: Warning limit $L_{p,Aeq,30min}$: 92 decibels and $L_{p,Cpeak}$: 130 decibels. Absolute limit $L_{p,Aeq,30min}$: 99 decibels $L_{p,Cpeak}$ 130 decibels.
13. The tenant must not use disposable plastic.
14. It is not allowed to freely release balloons, lanterns, plastic-based confetti and glitter, or other effect materials that can contribute to littering.

RATES FOR RED CROSS CONFERENCECENTER

Valid from 01.08.2025

Rental Prices The prices are for weekdays, during weekend other prices/times apply.	All day Kl. 08.00-16.00	Half day Kl. 08.00-12.00 / 12.00-16.00	Evening Kl. 17.00-21.00
Henry Dunant-salen (256 m2) (200 ppl in cinema-style, 136 ppl in classroom style)	From NOK 18 500* (25 ppl)	From NOK 17 200** (50 ppl)	From NOK 14 000*** (50 ppl)
Nøytralitet (40 m2) (40 ppl in classroom, 20 ppl in U-shape)	NOK 11 500	NOK 7 350	NOK 7 500
Frivillighet (36 m2) (24 ppl in classroom, 16 ppl in i U-shape)	NOK 7 350	NOK 4 450	NOK 5 500
Enhet (36 m2) (2. floor. No elevator) (24 ppl in classroom, 16 ppl in U-shape)	NOK 7 350	NOK 4 450	NOK 5 500
Uavhengighet (36 m2) (2. floor. No elevator) (24 ppl in classroom, 16 ppl in U-shape)	NOK 7 350	NOK 4 450	NOK 5 500
Humanitet (55 m2) (Lower floor) (40 ppl in classroom, 26 ppl in U-shape)	NOK 11 500	NOK 7 350	NOK 7500
Upartiskhet (39 m2) (Lower floor) (24 ppl in classroom, 18 ppl in U-shape)	NOK 7 350	NOK 4 450	NOK 5 500
Røde Kors Salen (200 m2) (136 ppl in normal canteen setup. Maximum 160 ppl seated in long tables)	From 16.00	From 16.00	From NOK 13 500 for a minimum of 3 hours

* Daytime up to 25 people NOK 18,500, - up to 50 people NOK 21,500,- up to 75 people NOK 24,500,- up to 100 people NOK 28,000,- up to 125 people NOK 31,000,- up to 150 people NOK 34,000, - up to 175 people NOK 37,000,- up to 200 people NOK 40,000,-

** Half day daytime up to 50 people NOK 17,200,- up to 75 people NOK 19,600,- up to 100 people NOK 22,400,- up to 125 people NOK 24,800,- up to 150 people NOK 27,200,- up to 175 people NOK 29,600,- up to 200 people NOK 32,000,-

*** Evening up to 50 people NOK 14,000,- up to 100 people NOK 17,900,- up to 125 people NOK 19800,- up to 150 people NOK 21,800,- up to 175 people NOK 23,700,- up to 200 people NOK 25,600,-

If it is desired to rent the premises earlier or later than normal hours, there is an additional price. For Henry Dunant from NOK 3,750 per hour. For Nøytralitet and Humanitet Downstairs NOK 1,750. For remaining rooms NOK 1,250.

After 21 applies to own rental prices with an increase of 25%. The rental period runs from the booked time until you leave the conference center. Separate prices for companies apply.

The tenant will be informed about the environmental and safety measures ahead of the event. See attachment 1 for environmental measures.

ATTACHMENT 1 – ENVIRONMENTAL MEASURES

The Norwegian Red Cross will contribute to a more sustainable society and we therefore take responsibility for our environmental impact. An important part of the work is to be Eco-Lighthouse certified. That means we have established an environmental management system that manages our climate and environmental work and helps us with continuous improvement. Our conference activities are also environmentally certified.

For meetings and events, it is particularly important that guests and tenants contribute with climate and environmentally friendly choices within waste/reuse, products/purchasing and dining.

In addition to the environmental measures in the rental conditions above, we ask that the tenant:

- Sorts waste according to the waste system
- Use disposable items as little as possible (applies both in food service, and in any samples, promotional items, etc.)
- Helps themselves so that the food is eaten up
- When purchasing products for the event, if possible, prioritize the purchase of eco-labelled products and products with circular materials
- Only take prints and hard copies where this is necessary for the sake of target audience and technological possibilities
- When travelling to the event, use the method of travel that produces the least possible CO2 emissions, as long as it does not cause disproportionate consequences for travel time and price

Røde Kors Konferansesenter – Hausmannsgate 5 – 0186 Oslo

www.rodekors.no/om-rode-kors/konferansesenteret/

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